



California
Montessori
Project

New Family Orientation
Monday, August 13, 2018

Welcome !

Thank you for joining us tonight!

Capitol Campus

Where Eagles S.O.A.R.

Safe

Offer Peace

Always Respectful and

Responsible



Staff Motto

- Support our team
- Openly communicate
- Assume positive intent
- Remain true to Montessori



Campus Advisory Council

- Monthly Meetings (schedule to be announced)

- SUB Committees:

Enrichment Committee

Facilities & Safety

Fundraising

Room Parent

Lunch Volunteer

Stewardship

Nuts and Bolts

- Campus policies and procedures
- Parent Volunteer Requirements
- Communication
- Dress code

Procedures for Absences/Tardies

- **Notify the school OFFICE of the child's absence via email or phone call by 8:00 A.M.**
- **Excused Absences vs. Unexcused Absences**
 - Excused – Dr. Appts/Illness/Injury/Funeral of immediate family member
 - Unexcused – All other
- **Excused Tardies vs. Unexcused Tardies**
 - Excused – Dr. Appts/Dentist Appts/Ortho Appts
 - Unexcused – All other
- **Attendance letters will be sent out when child is truant**
- **Meetings with the teacher / Principal/ Executive Director / SART**

SCUSD Hot Lunch Program

- Provided by SCUSD
- Cost: \$2.75 per day
- Free for those who qualify; need to apply w/ SCUSD
- Each child will have an account already set up; teacher will have account code information
- Replenish account as needed
- Please make checks payable to SCUSD. Drop payment in your child's daily communication folder or school office

Club Montessori

- Programs Available:
- Before School from 7 to 8:15
- Kinder Supplement from 2 to 3
- After School from 3 to 6 pm
- Combinations of the above
- Winter Intersession
- Spring Intersession
- Summer Program
- School Day vs. All Day

Drop Off

- Drop Off for K through 3rd grade students is on Citadel Dr.
- Drop Off for 4th through 8th grade students is on Chestnut Hill Dr.
- The two gates will open at 8:15 for morning drop off.
- A staff member will be by the gate to welcome students.
- The gates will close shortly before 8:30.
- Tardy students must be accompanied by parents in the office to sign in your student and for them to secure a tardy pass.

Pick-Up

- School ends at 2:00 pm for Kinder students
- Pick up for K students is on Chestnut Hill Dr.
- Dismissal for 1st through 6th grade students is at 3:00
- Dismissal for 7th and 8th grade students is at 3:15
- 1st through 3rd graders pick up is on Citadel Dr.
- 4th through 8th graders pick up is on Chestnut Hill Dr.
- Mixed grade siblings will be on the Chestnut Hill Loop
- Please use your carline cards

Safety Protocols

- No double parking.
- Car loops are intended for drop off and pick up only. Vehicles must never be left unattended.
- Park on the street if you need to speak to the teacher/office staff.
- Students must exit and enter the car from the curb.
- This is a residential neighborhood – use caution.

Kindergarten Teachers

Valley Quail Class in Room 4

Ms. Shelley Brusa and Ms. Cathie Fitzwater

Golden Poppy Class in Room 9

Ms. Angela Lundgren and Ms. Iqbal Kaur

Thank you for coming.